
REGULATIONS FOR LUNCH AND THE SCHOOL CANTEEN

The International School, 2 Jagielska Str., 02-886 Warsaw

Legal Basis

1. The Act of 14 December 2016 – Education Law (Journal of Laws of 2025, item 1043).
2. The Act of 25 August 2006 on Food and Nutrition Safety (Journal of Laws of 2019, item 1252, as amended).
3. Regulation of the Minister of Health of 26 July 2016 on groups of foodstuffs intended for sale to children in educational institutions and the requirements for foodstuffs used in the framework of collective nutrition for children and youth in these institutions (Journal of Laws of 2016, item 1154).

GENERAL PROVISIONS:

1. As part of its statutory activities, the school operates a school canteen, providing students with one hot meal per day and the opportunity to consume it during their stay at school.
2. The use of the meal referred to in point 1 is voluntary and subject to payment.
3. The school canteen provides two-course meals in the form of lunches for students and staff. Meals are prepared and delivered by the catering company "DIATTA" Sp. z o.o., with its registered office in Warsaw, ul. Arabska 7, 03-977 Warsaw, entered in the Register of Entrepreneurs kept by the District Court for the Capital City of Warsaw, 14th Commercial Division of the National Court Register under number 0000262599, holding NIP: 534-233-70-30 and REGON: 140662882, in accordance with the principles of Good Hygiene Practice (GHP), the HACCP system, the requirements of the State Sanitary Inspectorate (PIS), and the regulations on collective nutrition in educational institutions.

BASIC INFORMATION

1. Persons entitled to use the meals are students and school staff.
2. Meals are served on days when educational or childcare activities take place, in accordance with the schedule established by the School Principal.
3. The meal schedule is as follows:
 - a. Students:
 - from 12:10 to 12:35
 - from 13:20 to 13:45
 - b. Students may eat lunch during two breaks, according to the schedule set by the School Principal.
 - c. Teachers who are not on duty may eat lunch in the staff kitchen.
4. A teacher organizing a school trip, excursion, or outing is obliged to notify Ms. Aneta Jóźwiaczuk, tel. 606 420 000, sekretariat@internationalschool.pl of the planned return time of students entitled to school lunches.
5. The school canteen does not provide takeaway meals.
6. The current menu is posted on the school canteen notice board before the beginning of each month and in the dedicated meal ordering application.

MEAL PRICES

1. The price of one lunch is determined by the catering company *"DIATTA" Sp. z o.o.*, with its registered office in Warsaw, ul. Arabska 7, 03-977 Warsaw.
2. In the event of an increase in product costs during the school year, price changes are permitted.
3. Parents are obliged to make timely payments for lunches.

MEAL DISTRIBUTION

1. Meals are distributed by an employee of the catering company *"DIATTA" Sp. z o.o.*, with its registered office in Warsaw, ul. Arabska 7, 03-977 Warsaw.
2. An employee of the catering company *"DIATTA" Sp. z o.o.* and Ms. Aneta Jóźwiaczuk hold the name lists of students entitled to lunches.
3. Meals are issued to students based on these name lists.
4. Transferring one's lunch to other persons is prohibited.

5. In special situations (e.g., swimming lessons, competitions, contests, trips, excused absences), students may eat lunch outside of the designated break times.
6. On days when the school timetable changes, meal distribution may take place at different times. The school community is informed of such changes in advance via the notice board and the school website.
7. During meal distribution, only persons eating meals and school staff on duty may remain in the canteen.

USE OF THE SCHOOL CANTEEN

1. During lunch breaks, students go to the canteen according to the schedule.
2. The teacher on duty in the canteen must begin duty punctually.
3. Students must line up calmly and politely.
4. Students who run to the canteen during the break, push in line, or pose a safety risk to others may be moved to the end of the line by the supervising teachers.
5. The supervising teacher decides when and in what order students may enter the canteen.
6. The teacher admits students in groups of five to improve the efficiency of meal distribution.
7. The teacher ensures that students enter and leave the canteen according to the schedule and safety rules.
8. The teacher is responsible for order and cleanliness in the dining area; checking that tables are clean and that all dishes are returned.
9. The teacher applies consequences to students who violate the canteen regulations (e.g., shouting, pushing, spilling drinks on tables or floors).
10. Students who bring their own lunch must use containers specifically designed for this purpose.
11. The school does not provide facilities for reheating food brought from home.

RULES OF BEHAVIOUR IN THE SCHOOL CANTEEN

1. While in the canteen, students are expected to behave politely and observe the following rules:
 - a. enter the canteen without outer garments or backpacks,
 - b. move around in a manner that does not endanger others,

- c. maintain order and caution when collecting meals and returning dishes, cleaning up after themselves,
 - d. sit in designated places at the tables,
 - e. maintain relative quiet,
 - f. respect the property and equipment of the canteen,
 - g. promptly leave the canteen after finishing their meal.
2. In cases of non-compliance with the above rules, the teacher on duty applies the relevant consequences provided for in the School Assessment System (*WSO*) and informs the class teacher.

STUDENT SAFETY

1. Teachers on duty during lunch breaks are responsible for the safety of students in the canteen.
2. The catering staff distributing meals are required to exercise caution when serving hot food and to observe occupational health and safety regulations.

These regulations enter into force on 1 September 2025.

Data sporządzenia dokumentu: 31 sierpnia, 2025 r.