

1. **REGISTRATION** – in order to start ordering meals, register in the system by clicking the link below:

School at Jagielska 2 St.

https://startedu.pl/Rejestracja/SM_Jagielska

School at Działkowa 34 St.

<https://startedu.pl/Rejestracja/PSM0-3>

IMPORTANT – the link above is an individual link for a particular school. **Do not use any other links found on the Internet.** (these are the links for other schools in various parts of Poland).

2. The link to log in to **STARTEDU** account – <https://startedu.pl/User/Login>

3. Orders and payments for school lunch will be monthly through **STARTEDU**.

4. Cancellations of meals are made in STARTEDU system through text messages sent to the system – communication with the machine, fixed rules for sending messages, Resignations through telephone or email will not be accepted. **Cancellation shall be made up to 1 day before lunch delivery by 8.00pm.**

5. The payments made for cancelled meals are displayed in the **ZWROTY (RETURNS)** tab of your account and will be automatically used to charge for subsequent liabilities.

6. Forms of payment for order (optional):

a. Traditional transfer shall be made to an individual bank account of each user (the system automatically generates an account number for each registered user).

b. Instant on-line transfer (Przelewy 24) – there is an additional fee of PLN 3 charged by the banking operator for transactions up to PLN 1000, or PLN 4 for transactions over PLN 1000.

7. Personal data protection, legal aspects

All **STARTEDU** System functions have been discussed with lawyers and correspond to current requirements for similar IT products. Personal data are collected and processed by **STARTSOFT Limited Liability Company Limited partnership** to fulfill the concluded contracts and to support service of meals (legal basis – art. 6 section 1 point b of GDPR).

STARTSOFT Limited Liability Company Limited partnership will also appoint Data Protection Officer (DPO) who you may contact in each data protection issues using an address provided in Regulations.